RAINWATER ARCHITECTURAL COMMITTEE REQUEST



Return Complete Packet to: **Hinson Management, Inc ATTN: Allyson**

Allyson@hinsonmanagement.com 8499 Valley Falls Road (physical address) PO Box 160207, Boiling Springs, SC 29316 Phone: (864) 599-9019 ext. 128

Manager Use Only
Received
Sent to committee
Received decision

Property Address:			
Email Address:			
Phone Number:			
C-4	Charle all that and by		
Category of Improvement (© ☐ Out Building/Shed	Cneck all that apply) ☐ Driveway/Parking	□ Fence Height	
☐ Landscaping	☐ Patio/Screened Porch	☐ Fence Height Style	
☐ Addition	Other:		
	er to install all approved fencing in a manner tha		aintenance
of said fencing and also the entire p	property from the fence line to the property line. permission to attach to a neighboring fence		ty to obtain
Checklist of Items ARC will	need to proceed: **Requests will not be	sent to the committee for consideration	without
	cluded. If you have questions, please refer to		
–			
	d dimensions of improvement indicated		
☐ Photo, Brochure or Sketch		d sizes	
written description of imp	provement including materials, colors an	d sizes	
Contractor:		Phone Number:	
	nt understands that by completing this fo		
	mittee and all decisions are final. It is un		
	te, County, and Local codes. It is the app approval is void if improvement is not stat		
	porhood's governing documents apply to		
S	committee will not be return		
Homeowner Signature		Date:	
F	OR BOARD OR COMMITTEE	USE ONLY	
APPROVED:		Date:	
DENIED:		Date:	
Notes:			

Architectural Committee Request Form Instructions

This guide will aid you in completing an Architectural Committee Request, incomplete requests will not be accepted. If you have any questions, contact your representative via the information on the top of the form. Requests will not be accepted by any third party.

The Form

Where to return your form, email is preferred, and contact information for your representative.

Check any box that applies to the improvements you are requesting. You may request multiple projects in one packet if they will be completed at the same time.

Further information and an example on the following page

A visual representation of your requested improvement. This can be a drawing, picture form a brochure or an image from the internet.

You must sign and date your request before submitting, electronic signatures are **not** accepted.

Your contact information, so we can contact you with information regarding your request

If you are requesting a fence, indicate the height, style and color here

Describe your requested improvement. Include what you are requesting, where it will be placed and a description of what it will look like.

Include the name and phone number for the contractor completing the project. If you will be doing the work yourself, simply write "self" on this line.

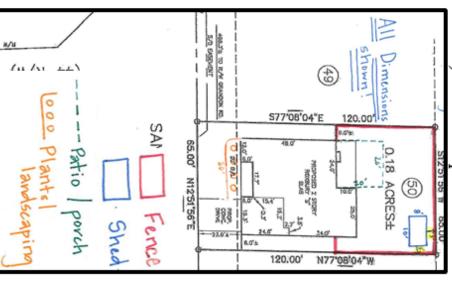
Architectural Committee Request Form Instructions

Examples of Site Plan with location and dimensions of improvements indicated.

You must submit your site plan using a form like one of the two below. You must include the dimensions of all requested improvements as well their distance from your property lines

Preferred

Foundation survey (typically included in your closing documents) with all improvements drawn.



Plat of the community with your house and improvements drawn on your lot. This plat can be found one the Register of Deeds website for your county.

